DEPARTMENT OF THE ARMY
HEADQUARTERS, 69TH AIR DEFENSE ARTILLERY BRIGADE
CMR 408
APO AE 09182

AETV-GW-CO 28 July 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 69th ADA Brigade Command Policy Letter 6, Consideration of Others Program (CO2) Training

1. The CO2 Program was initiated by the Chief of Staff of the Army as a vehicle to improve combat readiness by decreasing incidents that negatively impact on morale. Commanders will establish a CO2 training and education program that incorporates traditional Army values, dignity and respect into the daily lives of our soldiers and civilian personnel.

2. Commanders will conduct two (2) hours of CO2 training each quarter. Training is based on the commanders' assessment of their unit and focus areas described in the Department of the Army Consideration of Others Handbook. All CO2 training will be programmed on the unit's training schedule for the Fiscal Year. Battalion Commanders will brief to the Brigade Commander during the QTB on training conducted and planned. Attendance records for all CO2 training will be maintained by all units. The training status will be reported by each individual unit during the TMR.

3. The primary key to CO2 training is small group instruction. All commanders must identify small group facilitators in the rank of SSG and above to lead the small group instruction. The importance of selecting the right person to act as a small group facilitator is obvious.

4. The soldiers of this brigade have the potential for excellence. They will not reach that potential without learning to assume responsibility for how their individual actions affect others. CO2 is a tool, which focuses on the linkage between the individual soldier and his role as a member of the team.

5. A copy of this letter will be posted on all unit bulletin boards.

6. ***"TEAM OF WINNERS!"***

R. KIRK LAWRENCE
COL, AD
Commanding

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